

Dear \_\_\_\_\_,

We are looking forward to having you and your students participate in **BEYOND RECYCLING: ZERO WASTE**, Eco-Cycle's Earth Day Event 2000.

DATE: April 21, 2000  
LOCATION: Boulder Public Library  
EVENT TIME: 12:00 – 1:30 pm  
BUS PICK-UP TIME: \_\_\_\_\_  
BUS RETURN TIME: \_\_\_\_\_

The bus will pick your students up in front of the school at the time listed above and return them by approximately 2:00 pm. **Eco-Cycle is funding the cost of both the bus and a half-day substitute if you need one to allow you to attend. Arrange for your own substitute** as you normally do and we will send a reimbursement to your school immediately after the event. **Please call Eco-Cycle (303-444-6634, extension 122) as soon as possible and leave a message telling me whether or not you will need a sub.** This will allow me to arrange for the reimbursement.

**We are expecting \_\_\_\_\_ of your students to attend. Please call me ASAP if this number changes.**

See you and your group on April 21<sup>st</sup>!

Cyndra Dietz  
School Recycling Program Coordinator

